## Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

## **INVITATION TO BID**

PURCHASE REQUEST NO: 1-24-01-0093

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

of the government to be opened on the date, place and time stated in this rection to bibbers.										
ITEM#	QTY.	UNIT	ARTICLES	U PRICE	TOTAL					
Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.										
1	52	tube	Fusidate sodium/Fusidic Acid ointment 2%, 1.5g tube							
			LOT II	10						
1	79	tube	Betamethasone 0.1%, 5g Cream tube							
	1/2	101	2 M 12	40						
1	730	capsule	LOT III Cloxacillin 500 mg. Cap.	47						
ı	730	Capsule	Gloxaciiiii 300 filg. Cap.	The state of						
			LOT IV							
1	410	tablet	FESO4+Folic Acid 60 mg. elemental iron+400 mcg Tablet							
	1		LOT V 7960	9						
1	27	box	Vitamin B1 B6 B12 (250mg/250mg/1mg (equiv. to 1000mc)							
			Tablet 80's							
			LOT VI							
1	30	box	Ascorbic Acid 500 mg. Tab., 100's	<u></u>	· · · · · · · · · · · · · · · · · · ·					
			LOT VII							
1	30	tube	Whitfield Ointment 15 gms. Tube							
1	30	tube	LOT VIII Sulfur Ointment 15 gms tube							
'	30	tube	Note: LOT V, VI, VII, VIII not found in DPRI Booklet							
1	25	box	LOT IX Face Mask (3 ply, earloop) 50's							
•	20	DOX	Tudo Musik (o pry, curroop) oo s		<del> </del>					
4	4.5		LOT X							
1 2	15 7	bottle can	Isopropyl Alcohol 70%, 500 ml.  Disinfectant Spray 12 oz	<del></del>						
۷	,	Carr	NOTATION:	Sub-Total						
			Must submit latest CPR of each product issued by FDA du	_						
			2. Supplier should be a CGMP Holder during bidding.							
			3. Must submit sample of each product during bidding.							
			4. Expiration at least two (2) years from date of delivery. x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-							
	PURPOSE:		For use in connection with Leprosy Program of City	TOTAL _						
			Health Office. (CY 2024).	_						

Name / Signature of Representatives

Form & Amount of Bid Security

Company Name / Business Name & Address

## INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-01-0093 DATE : January 15, 2024

PURPOSE: FOR USE IN CONNECTION WITH LEPROSY PROGRAM OF CITY HEALTH OFFICE. (CY 2024).

OFFICE: CHO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., January 30, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)  Lot 1  Lot 2  Lot 3  Lot 4  Lot 5  Lot 6  Lot 6  Lot 7  Lot 7  Lot 8  Lot 9  Lot 9  Lot 9  Lot 10  Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)  Cash/ Manager's Check/ Bank Draft/Guarantee (5% of ABC)  Cash/ Bank Draft/Guarantee (5% of ABC)  Cash Cash Cash Cash Cash Cash Cash Cash			AMOUNT OF CONTRACT	BID SECURITY	
Lot 2       : 12,166.00       : 243.32       : 608.30         Lot 3       : 5,540.70       : 110.81       : 277.04         Lot 4       : 1,049.60       : 20.99       : 52.48         Lot 5       : 52,084.89       : 1,041.70       : 2,604.24         Lot 6       : 19,200.00       : 384.00       : 960.00         Lot 7       : 3,750.00       : 75.00       : 187.50         Lot 8       : 2,190.00       : 43.80       : 109.50         Lot 9       : 3,000.00       : 60.00       : 150.00		[2]	Magn	Bank Draft/Guarantee	
Lot 2       : 12,166.00       : 243.32       : 608.30         Lot 3       : 5,540.70       : 110.81       : 277.04         Lot 4       : 1,049.60       : 20.99       : 52.48         Lot 5       : 52,084.89       : 1,041.70       : 2,604.24         Lot 6       : 19,200.00       : 384.00       : 960.00         Lot 7       : 3,750.00       : 75.00       : 187.50         Lot 8       : 2,190.00       : 43.80       : 109.50         Lot 9       : 3,000.00       : 60.00       : 150.00	Lot 1		: 13.156.00	263.12	657.80
Lot 4       : 1,049.60       : 20.99       : 52.48         Lot 5       : 52,084.89       : 1,041.70       : 2,604.24         Lot 6       : 19,200.00       : 384.00       : 960.00         Lot 7       : 3,750.00       : 75.00       : 187.50         Lot 8       : 2,190.00       : 43.80       : 109.50         Lot 9       : 3,000.00       : 60.00       : 150.00	Lot 2		The state of the s		608.30
Lot 5 Lot 6 Lot 7 Lot 8 Lot 9 Lot 1,041,70 Lot 9 Lot 1,041,70 Lot 2,604,24 Lot 1,041,70 Lot 3,750,00 Lot 7 Lot 8 Lot 9 Lo	Lot 3		: 5,540.70	: 110.81 :	<mark>27</mark> 7.04
Lot 6 : 19,200.00 : 384.00 : 960.00 Lot 7 : 3,750.00 : 75.00 : 187.50 Lot 8 : 2,190.00 : 43.80 : 109.50 Lot 9 : 3,000.00 : 60.00 : 150.00	Lot 4	1 -	: 1,049.60	: 20.99 :	<b>5</b> 2.48
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Lot 9 : 3,000.00 : 60.00 : 150.00	Lot 7		: 3,750.00	75.00 :	187.50
	Lot 8		2,190.00	: 43.80 :	109.50
<b>Lot 10</b> : 6,400.00 : 128.00 : 320.00	Lot 9		: 3,000.00	: 60.00 :	150.00
	Lot 10	1 1	: 6,400.00	128.00 :	320.00

## **TERMS & CONDITIONS**

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank

in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit : Two percent (2%) of the ABC (See above) issued by a Universal or Commercial Bank:

Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank,

if issued by a foreign bank.

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing : Proportionate to share form with respect

to total amount of security

: Five percent (5%) of the ABC (See above)

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- 3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- 4. Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- 8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE